



Ventura County
Air Pollution
Control District

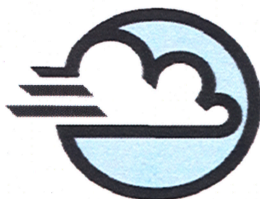
FISCAL YEAR 2009-2010

**ADOPTED
BUDGET**

669 County Square Drive, 2nd Floor
Ventura, CA 93003
www.vcapcd.org

Michael Villegas
APCO/Executive Officer

Ventura County
Air Pollution Control District
Ventura, California



Fiscal Year 2009-2010
ADOPTED BUDGET

Prepared by:
Fiscal Section



VENTURA COUNTY AIR POLLUTION CONTROL DISTRICT

Fiscal Year 2009-2010 ADOPTED BUDGET

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**VENTURA COUNTY AIR POLLUTION CONTROL DISTRICT
BOARD MEMBERS**

BRIAN BRENNAN
Chair
Council Member, City of San Buenaventura

JOHN ZARAGOZA
Vice-Chair
Board of Supervisors - District V

STEVE BENNETT
Board of Supervisors - District I

JONATHAN SHARKEY
Mayor, City of Port Hueneme

LINDA PARKS
Board of Supervisors - District II

THOMAS HOLDEN
Mayor, City of Oxnard

KATHY I. LONG
Board of Supervisors - District III

MIKE MORGAN
Council Member, City of Camarillo

PETER C. FOY
Board of Supervisors - District IV

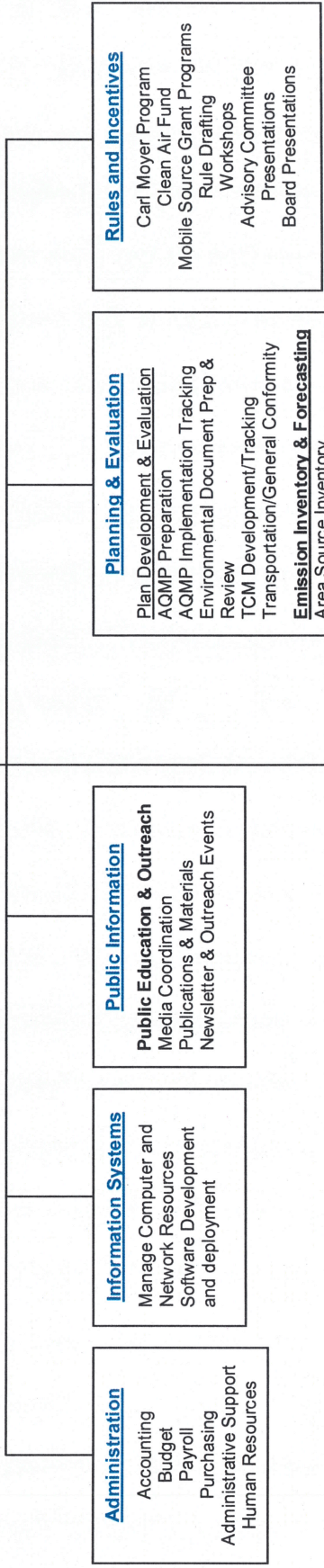
PAUL MILLER
Mayor, City of Simi Valley

VENTURA COUNTY AIR POLLUTION CONTROL DISTRICT

COUNTY SUPPORT SERVICES
 Treasurer
 Auditor-Controller
 County Counsel
 County Clerk and Recorder
 Human Resources
 Information Systems Department
 General Services Agency

AIR POLLUTION CONTROL BOARD

**AIR POLLUTION CONTROL OFFICER/
EXECUTIVE OFFICER**



Compliance
 Inspections
 Continuous Emission Monitors
 Complaints
 Breakdowns
 Emission Tests
 Open burning
 Asbestos
 AB3205
 Hearing Board

**Transportation Outreach
Program (Rule 211)**
 Commute Surveys & Employer
 Assistance

Engineering
Permit Processing
 Authorities to Construct
 Permits to Operate
 Federal Operating Permits

Air Toxics
 Permit Renewal
 Toxic Hot Spots
 Point Source Inventory

Monitoring
Air Monitoring
 Monitoring Network Operation
 Lab/Atmospheric Chemistry
 Gas Chromatography
 Quality Assurance

Air Quality data
 Data Processing/Analysis/Reporting
 Public Notification
 PM_{2.5} Filter Lab & Data Operations

Meteorology
 Meteorological Stations & Data
 Daily Open Burn, Weather & Smog
 Forecast & Special Forecasting

THE VENTURA COUNTY AIR POLLUTION CONTROL DISTRICT

MISSION STATEMENT

To protect public health and agriculture from the adverse effects of air pollution by identifying air pollution problems and developing a long-range comprehensive program to achieve and maintain state and federal air quality standards.

The District was formed by the County Board of Supervisors in 1968, in response to the County's first air pollution study that identified Ventura County as having a severe air quality problem. Currently, Ventura County does not meet the federal air quality standard for ozone. It also exceeds the state standard for ozone and particulate matter (PM10).

The Air Pollution Control District (APCD) has a staff of 53 employees (52 full-time equivalents) including inspectors, engineers, planners, technicians, and support staff. The District works with business and industry to reduce emissions from new and existing sources. The District is divided into divisions: Administration, Information Systems, Compliance, Engineering, Monitoring, Planning and Evaluation, Rules and Incentives, and Public Information.

MAJOR DISTRICT PROGRAMS INCLUDE:

- Air Quality Management Plan (AQMP) implementation.
- Permit processing and renewal.
- Enforcement of APCD rules and applicable state and federal laws.
- Air quality and meteorological monitoring at seven locations throughout the county.
- Air quality impact analyses of sources and projects for AQMP consistency.
- Air quality, meteorological, and agricultural burning forecasting.
- Rule development.
- Air pollution emissions inventory.
- Air toxics inventory and risk assessment.
- Transportation control measure development.
- Employer transportation outreach program.
- Incentive programs for emission reduction projects.
- Public information and education.

MAIN GOALS:

- Attainment of federal and state ambient air quality standards.
- Implement the requirements of the California Clean Air Act and 1990 Amendments to the federal Clean Air Act.
- Continue public awareness program and education program.
- Develop attainment plans for new U. S. Environmental Protection Agency (EPA) ambient air quality standards

OBJECTIVES

- **PLANNING DIVISION**

To develop a comprehensive plan for achieving health-based federal and state clean air standards.

Ventura County residents currently breathe air that does not meet federal and state health standards for ozone or state particulate matter standards. In an effort to clean up the air to meet health standards, the Air Pollution Control Board has adopted an Air Quality Management Plan (AQMP), which identifies the necessary programs to achieve healthful air. These programs include stationary source control measures implemented by the District, mobile source measures to be implemented by the U.S. Environmental Protection Agency, mobile and area-wide measures to be implemented by the California Air Resources Board (ARB) and other state agencies, and a variety of other measures to be implemented by the District, local cities, and other local agencies.

As part of the District's ongoing planning effort, staff evaluates current and historical air quality levels, estimates current air pollutant emissions from a wide range of sources, develops emission control programs to achieve clean air countywide, calculates the level of emission reductions associated with current and future control programs, forecasts future emission levels accounting for growth and control trends, and uses air quality models to determine the required emission reductions to meet air quality goals.

To evaluate the air quality impacts of projects under the California Environmental Quality Act (CEQA).

The primary goal of CEQA is to provide and maintain a high-quality environment. To achieve this goal, CEQA requires that public agencies in California identify and disclose the significant environmental effects of their actions and avoid or mitigate those effects, where feasible. Staff participates in the preparation and review of environmental documents prepared by the County of Ventura, local cities, and other public agencies to determine potential adverse air quality impacts from projects, and identifies measures to mitigate those impacts.

Staff has also developed *Air Quality Assessment Guidelines*, for use by local agencies, environmental consultants, and project proponents. These guidelines recommend procedures to evaluate the air quality impacts of proposed projects and mitigate those impacts to acceptable levels. They are revised on a periodic basis to update emission factors, alternative mitigation measures, air quality information, and other information.

To develop and implement measures to reduce motor vehicle emissions associated with urban growth.

On-road motor vehicle emissions account for more than half of the ozone-forming emissions in Ventura County. Consequently, the District's AQMP relies on a wide range of programs implemented by federal, state, and local agencies to reduce mobile source emissions to achieve clean air. Staff coordinates with these agencies to ensure that programs are implemented as expected, identifies opportunities where additional emission reduction programs can be implemented, and reviews agency actions to ensure that they will not interfere with efforts to reduce mobile source emissions.

To prepare and update the area, natural, and mobile source county emissions inventories on an ongoing basis.

An air pollutant emissions inventory is one of the cornerstones on which the District's comprehensive air quality plan is based. This inventory allows the District to determine what programs are necessary to achieve clean, healthful air, and to evaluate the effectiveness of the individual emission control measures. District staff works with staff of the California Air Resources Board and industry representatives to compile and update information on quantity of air pollutants emitted in Ventura County from mobile sources (on- and non-road), natural sources, and dispersed area wide sources (such as consumer products, pesticides, and architectural coatings).

• **MONITORING DIVISION**

To provide continuous measurement and analysis of countywide air quality and meteorology.

The District monitors air quality to assess the county's ongoing status with respect to federal and state health-based ambient air quality standards. Air quality and meteorological conditions are recorded at seven aerometric monitoring stations located in Ventura, El Rio, Thousand Oaks, Simi Valley (2), Ojai, and Piru.

Field operation technicians and meteorologists maintain and operate pollutant analyzers and sensors at the seven monitoring sites so that continuous ambient air quality and meteorological data can be gathered. Staff also maintains a strict quality assurance and quality control program to ensure collected data are valid and representative. Data are processed and validated through the District's aerometric data center for submittal to state and federal air quality data banks. District chemists also operate an atmospheric chemistry sampling and analysis program. The District's air quality laboratory is one of five regional labs in California funded to process fine particle sample filters from other counties, as well as Ventura County.

To notify school districts and the general public of air pollution health advisory episode predictions and occurrences.

Whenever an air pollution health advisory episode is forecast or whenever a health advisory episode level is attained, the District immediately notifies local cities, school districts, and the general public through local media. Notifications are made by contacting a list of designated persons by fax, e-mail, or telephone. These persons then make further notifications to affected parties.

To provide the public with a variety of air quality, climatological, and forecasting information.

Staff develops air quality summaries and reports for periodic publication and for response to public inquiries. Air Quality Index and agricultural burning forecasts are prepared twice daily and made available via recorded message, e-mail, and the District's web site to media and school districts. Daily air quality forecasts and smog (ozone) measurements are placed on the EPA's national air quality website (AIRNOW). At times, District staff also prepares forecasts in conjunction with outside agencies for special projects or problems.

- **COMPLIANCE DIVISION**

To conduct the APCD inspection program.

Compliance staff inspects all permitted air pollution-emitting facilities to assure their compliance with APCD rules and regulations and applicable provisions of the California Health and Safety Code and Environmental Protection Agency regulations. Permitted sources include, but are not limited to, gas stations, dry cleaners, auto body shops, oil field operations, semiconductor and electronics manufacturing facilities, municipal government operations, power plants, and chemical processing plants. Inspectors ensure that pollution-emitting facilities are properly permitted, operated, and source tested according to applicable rules and permit conditions. Source records are verified for all equipment, including continuous emission monitors. Unpermitted facilities are inspected to determine if they are subject to the District's permit requirements and rules and regulations. Inspectors may issue Notices of Violation, Notices to Comply, or Notices to Supply Information. Inspectors receive on-going training and attend courses on source-specific inspection techniques, air pollution control technology, and other methods of improving compliance.

To investigate citizen complaints.

Air pollution related complaints from citizens are investigated to determine the source of odors, dust, fumes, and other pollutants that may cause harm or discomfort to the public. Complaint investigations often require interaction with other agencies such as the County's Environmental Health Department, fire, building and safety, and code enforcement.

To conduct the APCD Mutual Settlement Program.

The Mutual Settlement Program offers a violator the opportunity to settle violations by payment of penalties in lieu of litigation. If compliance is achieved and the penalty is paid, the matter is resolved. This program allows the District staff to educate the violator about the District requirements for that source and the necessity for compliance.

To monitor and evaluate source tests conducted by independent contractors at selected facilities.

District rules or conditions placed on permits may require regular measurement of pollutants being emitted by a facility. These "source tests" are conducted by independent contractors. District staff reviews the proposed test procedures prior to the test, monitor the testing process, and evaluate the test reports prepared by these contractors.

To organize and conduct special enforcement programs.

State law requires air districts to give approval before building occupancy permits are issued. This helps prevent the installation of unpermitted sources of air pollution, and unsupervised asbestos renovation and demolition projects. Staff interviews applicants for certificates of occupancy and building permits, and issues authorization to the planning or building and safety department only after the applicant complies with, or has been determined to be exempt from, APCD requirements.

Asbestos renovation and demolition projects are reviewed and inspected by District inspectors to assure that the projects are conducted according to District and federal rules and regulations. This District program ensures that asbestos renovation and demolition projects will not release asbestos containing materials that may harm the public health.

Annual compliance certifications submitted by companies that have been issued Part 70 (Title V) federal operating permits are reviewed by Compliance Division staff to assure that the certifications are complete and accurate. Enforcement action is initiated where the certifications indicate non-compliance.

Compliance Division staff participates in various local and state-wide compliance programs: the Ventura County Environmental Crimes Task Force; the California Air Pollution Control Officer's Association (CAPCOA) Enforcement Manager's Committee, and the CAPCOA Vapor Recovery Committee.

To represent the District before the Air Pollution Hearing Board.

Compliance staff represents the District before the APCD's Hearing Board; assists companies seeking variances; initiates petitions for Orders of Abatement; and assures that sources operating under variance and abatement orders maintain compliance.

To encourage the use of alternate forms of transportation.

The Transportation Outreach Program's objective is to reduce the number of single occupant vehicles operated by employees traveling home-to-work commutes. Transportation staff works with employers to develop voluntary programs that encourage the use of alternate forms of transportation such as ridesharing, public transit, bicycles, telecommuting, and flexible work schedules. Transportation staff conducts annual registration and assists employers conducting biennial employee commute surveys.

• **ENGINEERING DIVISION**

To evaluate and issue Authority to Construct and Permits to Operate to all applicable air pollution emitting facilities.

The District has a two-step permit processing program. Permits are required for new air pollution emitting facilities and modifications to existing air pollution emitting facilities. Facility operators are required to obtain an Authority to Construct before construction or modification begins. This allows District staff time to review the project plans and determine if the project will comply with all applicable District rules. The District integrates state and federal requirements for new source review into its Authority to Construct process. After construction is completed, but before operation begins, operators are required to obtain a Permit to Operate. A temporary Permit to Operate may be issued so that emissions testing or a District inspection may be conducted while the new or modified facility is operating. Upon determining that the facility is complying with all applicable APCD rules, District staff issues a Permit to Operate with enforceable permit conditions to ensure continuing rule compliance.

To issue federal operating permits to all major facilities.

The District is required to issue federal operating permits to all major air pollution emitting facilities in the District pursuant to Title V of the Clean Air Act. The permits must reflect all air pollution requirements applicable at the facility. All federal operating permits are subject to public review and approval by the federal Environmental Protection Agency. Modifications to these facilities may require additional review by the public and the Environmental Protection Agency.

To annually review and renew all Permit to Operate applications and collect fees.

Permits to Operate are reviewed and renewed annually. Permit renewal fees are a primary funding source for the District. Therefore, an important aspect of the renewal process is preparing bills and collecting renewal fees. The permit renewal process also affords staff the opportunity to review the enforcement history of the facility for the last year and to review the applicability of any new or amended District, state or federal rules or regulations to the facility in order to determine if any changes in permit conditions or permitted emissions are necessary.

To implement state and federal air toxics programs.

The District implements three air toxics programs: the state air toxics “Hot Spots” program, air toxics regulations promulgated by the federal Environmental Protection Agency, and air toxic regulations promulgated by the state Air Resources Board.

The goal of the air toxics “Hot Spots” program is to identify any facility whose emissions of toxic air pollutants may be creating a potential significant health threat to the surrounding community. Operators of facilities that have the potential to emit toxic air pollutants are required to submit an emissions inventory of toxic pollutants emitted from their facilities to the District. Based on the information contained in the inventories, the District determines which facility operators must prepare formal health risk assessments. If the health risk assessment shows that the risk is significant, the facility operator must notify the public of the health risk assessment results. The facility operator must then prepare and implement a plan to reduce the health risk.

The Environmental Protection Agency promulgates standards designed to require the application of the maximum achievable control technology (MACT) to facilities that emit hazardous air pollutants. The Air Resources Board promulgates airborne toxic control measures (ATCM), which supplement or supersede the federal MACT standards. The goal of the District program is to identify facilities subject to a MACT standard or an ATCM and to make appropriate modifications to the facilities’ Permits to Operate.

To prepare and update the county stationary source emissions inventory on an annual basis.

An air pollutant emissions inventory is one of the cornerstones on which the District’s comprehensive air quality plan is based. The Engineering Division staff collects information from stationary sources (generally, the larger industrial facilities) annually. The emissions inventory data is reviewed for accuracy and entered into the California Air resources Board’s CEIDARS database. The stationary source inventory is part of a larger overall effort conducted by the District and the state to update the inventory of all sources of air emissions in the County.

• **RULES AND INCENTIVES PROGRAM DIVISION**

To develop rules and regulations protecting public health and welfare leading to the County's attainment and maintenance of state and federal air quality standards.

APCD rules are requirements for business, industry, and the public. These rules result in the reduction or prevention of air pollution. The Division's primary focus is to reduce reactive organic compounds (ROC or hydrocarbons) and oxides of nitrogen (NOx). These two pollutants are responsible for the formation of ozone. Currently, Ventura County does not meet the state or federal ambient air quality standards for ozone. The Division also develops rules to reduce particulate matter (PM), as the county does not meet the state ambient air quality standard for PM. Other rule development activities include air toxic control measures, permit streamlining,

new source permitting rules, and administrative rules (fees, etc.). Rules are developed on the basis of need and mandates. They can come from several sources: APCD staff, the California Air Resources Board (ARB), the U.S. Environmental Protection Agency (EPA), the state legislature, or the regulated community.

To minimize the socioeconomic impacts of these rules, staff strives to involve all members of the public that will be affected by each new rule. Draft rules and reports are prepared by staff and disseminated to industries, trade associations, and other interested parties. Multiple public meetings are conducted on each proposed rule revision. Written comments are solicited from industry, the public, the ARB, and the EPA. Draft rules are then presented to the APCD Advisory Committee for their recommendation. The final version of a proposed rule is presented to the Air Pollution Control Board for adoption at a public hearing. After rules are adopted by the Board, compliance assistance advisories are sent to all affected parties.

District staff is also responsible for updating and revising the District's master rulebook. Staff also provides quarterly updates of new rules to a mailing list of subscribers.

To obtain emission reductions from unregulated sources in Ventura County.

The Incentive Programs staff administers various grant programs for the District with the goal of maximizing ozone precursor and particulate emission reductions realized through these programs. Staff works closely with engine manufacturer representatives, representatives of firms manufacturing pretreatment technologies and after-treatment devices, and equipment owners to develop projects meeting the emission reduction goals and program guidelines for the programs administered by staff. Specific programs and targeted emissions are:

- Carl Moyer Memorial Air Quality Standards Attainment Program – NOx emission reductions from heavy-duty diesel engines.
- Lower Emission School Bus Program – Particulate emission reductions from heavy-duty diesel school buses.
- Toland Landfill Expansion Emissions Mitigation Program - NOx emission reductions from heavy-duty diesel engines in the Santa Clara River Valley.
- Reliant Energy Mitigation Program - NOx emission reductions from heavy-duty diesel engines.
- Clean Air Fund – Ozone precursor emission reductions from any source in Ventura County.

To provide staff support for special air quality projects and programs.

The Incentive Programs staff consults on special projects, such as commenting on legislation; researching and responding to Board comments, questions, and concerns; analyzing EPA and ARB mobile source emission control measures to determine impacts on Ventura County air quality; and, supporting the Bureau of Automotive Repair's enhanced vehicle inspection and maintenance program. Staff represents the District on various mobile sources working groups

such as the ARB Incentive Programs Implementation Committee, the STAPPA/ALAPCO Mobile Sources and Fuels Committee, CAPCOA Mobile Sources and Fuels Committee, and the ARB Maritime Working Group, and the CAPCOA Climate Protection Committee.

- **PUBLIC INFORMATION DIVISION**

To advance a comprehensive public information air quality agenda for Ventura County.

Public Information (PI) reaches many Ventura County audiences to inform them about air quality. Responsibilities include (1) publications & creative materials (2) educational programs (3) outreach events (4) advertising programs (5) media relations, and (6) Special projects. In 2008, PI distributed over 106,000 pieces of information and reached 5,500 people through its outreach programs.

Publications and Creative Materials

In 2008, PI distributed 106,000 pieces of air quality material, including brochures, booklets, Skylines newsletter, the new DVD, *Air – the search for one clean breath*, and promotional items. In addition, the division received over 12,000 hits on the APCD web site.

Outreach

PI staffs and coordinates educational events including the Interactive Science Career Expo in conjunction with the Ventura County Science Fair in April. We also gave three Science Fair awards to air quality projects. On the same day, we participated in the Science Fair Career Day. In 2008, we attended the Ventura 4th of July Street Fair in Ventura and had over 500 people at our booth. We also helped market our Global Climate Change presentations; there were 12 of them in 2008. We also gave materials to the Simi Valley Hospital Employee Health Fair, Cal State University Channel Islands, and the Simi Valley Senior Olympics.

Public Awareness Campaign

Clean Air Today 2008 supplement appeared in the Ventura County Star on Sunday, September 16. Ninety seven thousand were distributed by the Star and we also did an overrun of 2,000. The featured topic was the 40th anniversary of the District and we focused the entire issue on this theme. A PDF was also put on our website so the information could be printed online and it was also part of the air share web site for air quality communicators.

Media Relations

The division handles media calls and news releases and provides local reporters with ideas for feature articles. News conferences, radio and print interviews, and media sponsorships are all coordinated by Public Information. It also tracks local media clippings.

Special Projects

The project, *Air - The search for one clean breath*, a 41-minute high definition film, was completed and premiered at the Air Now Conference for the US Environmental Protection Agency in April. Over 400 national environmental professions were at the screening in Portland. The local premiere was held in Ojai in September with over 200 attendees. Formal invitations

were sent and the event reception was held in Ojai at the Lavender Inn. Reception sponsors included Ventura Printing, Elena Trevino Design, Kathy & Mark Hartley, Music by Dano, and Tony G Photography. The premiere was at the Ojai Playhouse/Theatre.

The film was screened at the following locations in 2008 with a total audience of 2,450.

- Association of Commuter Transportation, Long Beach
- Mid-Ohio Regional Planning Conference, Columbus
- Future is Green Conference, Long Beach
- CAPCOA Public Information Committee
- Ventura Unified School District Open Classroom
- Palm Beach County Air Quality Division
- National Association of Clean Air Agencies
- Medea Creek Middle School, Oak park
- Air & Waste Management Association, Channel Islands Chapter
- Ojai Valley Green Coalition
- North Dakota Air Quality Division
- Planning Division, Ventura County
- Environmental Health Division, Ventura County
- Pinellas County Florida Department of Environmental Management
- Cabrillo Middle School

In addition to the film itself, a website was created, www.airthefilm.org to market the film and will, eventually, contain a teacher's guide. A movie poster and marketing card were also done to promote the film nationally and locally. At the NACCA conference, 90 DVDs were distributed to national air directors; after the conference, 165 were mailed.

In addition in 2008, the public information manager was an invited speaker at the following Conferences: Air Now in Portland, Oregon; ACT Conference at the Queen Mary; Future is Green Conference at the Long Beach Convention Center; NACCA fall meeting in Tempe, Arizona. She was also elected vice chair of the CAPCOA Public Information Committee.

And finally, the PI division received the international Mercury Communications Award for the 2007/08 Clean Air Today issue on Global Climate Change.



Part I

Fiscal Year 2009-2010
OPERATING BUDGET
(General Fund 7000)



VENTURA COUNTY AIR POLLUTION CONTROL DISTRICT

Forecast of Revenues/Expenditures

FUND:7000
ORG:4850

PROPOSED OPERATING BUDGET SUMMARY FY 2009-2010

Contact: Nancy Mendoza
Phone: 645-1402

(Dollars in Thousands)

Acct Code	Actual Fiscal Year 2007-2008	Fiscal Year Budget 2008-2009	Adjusted Budget	Fiscal Year Estimated 2008-2009	Proposed Baseline Budget	Proposed Budget Increment	Total Proposed Budget	Approved By APC Board
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EXPENDITURES

Salaries & Employee Benefits

Regular Salaries	1101	3,833.80	4,158.86	4,158.86	3,934.40	4,037.36		4,037.36	4,037.36
Overtime	1105	11.29	9.76	9.76	10.00	10.20		10.20	10.20
Supplemental Payment	1106	133.21	145.83	145.83	137.60	144.95		144.95	144.95
Term Payoffs/Buydown	1107	113.54	145.53	145.53	172.40	159.74		159.74	159.74
Call Back Staffing	1108	0.01							
Retirement Contribution	1121	873.43	903.26	903.26	874.90	848.08		848.08	848.08
OASDI Contribution	1122	245.89	263.75	263.75	254.00	258.78		258.78	258.78
FICA - Medicare	1123	58.94	63.90	63.90	61.10	62.66		62.66	62.66
POB Debt Service	1126	114.40							
Mgmt Retiree Health Benefit	1128	24.87	27.25	27.25	26.20	18.90		18.90	18.90
Group Insurance	1141	337.78	356.75	356.75	352.40	359.93		359.93	359.93
Life Ins. / Dept. Heads	1142	0.58	0.07	0.07	0.50	0.61		0.61	0.61
Management Disability	1144	5.37	5.54	5.54	8.50	9.23		9.23	9.23
Worker's Compensation	1165	40.87	41.03	41.03	32.30	40.29		40.29	40.29
401K Plan	1171	66.17	60.08	60.08	67.60	70.24		70.24	70.24
Total Salaries & Employee Benefits		5,860.15	6,181.61	6,181.61	5,931.90	6,020.97		6,020.97	6,020.97

Services and Supplies

Safety Clothing & Supplies	2023	1.21	7.50	7.50	1.80	7.47		7.47	7.47
Telephone - Non ISF	2032	5.81	7.14	7.14	6.50	6.77		6.77	6.77
Telephone ISF	2033	73.38	80.02	80.02	80.00	82.19		82.19	82.19
Insurance Allocated - ISF	2071	223.53	34.71	34.71	42.00	44.48		44.48	44.48
Office Equipment Maintenance	2102	0.13	0.67	0.67	0.70	0.58		0.58	0.58
Other Equipment Maintenance	2105	8.92	29.60	31.07	31.10	34.50		34.50	34.50
Facilities - ISF Charge	2125	215.80	219.54	219.54	225.20				
Other Maintenance - ISF	2128	1.18	4.82	4.82	4.80	2.61		2.61	2.61
Lab Supplies & Expenses	2134	39.35	43.70	53.60	53.60	38.70		38.70	38.70
Memberships & Dues	2141	2.61	5.30	5.30	5.30	5.90		5.90	5.90
Education Allowance	2154	1.10	3.90	3.90	3.90	3.10		3.10	3.10
Indirect Cost Recovery	2158	97.20				60.00		60.00	60.00
Miscellaneous Payments	2159	0.63	10.00	10.00	5.00				
Printing - Non ISF	2171	4.36	31.82	31.82	31.80	28.00		28.00	28.00
Books & Publications	2172	1.20	3.28	3.28	3.30	2.68		2.68	2.68
Office Supplies	2173	15.35	18.61	18.61	19.50	20.21		20.21	20.21
Postage & Express	2174	16.81	13.98	13.98	17.20	15.25		15.25	15.25



VENTURA COUNTY AIR POLLUTION CONTROL DISTRICT

Forecast of Revenues/Expenditures

FUND:7000
ORG:4850

PROPOSED OPERATING BUDGET SUMMARY FY 2009-2010

Contact: Nancy Mendoza
Phone: 645-1402

(Dollars in Thousands)

Acct Code	Actual Fiscal Year 2007-2008	Fiscal Year Budget 2008-2009	Adjusted Budget	Fiscal Year Estimated 2008-2009	Proposed Baseline Budget	Proposed Budget Increment	Total Proposed Budget	Approved By APC Board
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EXPENDITURES

Services and Supplies

Materials - ISF	2176	4.28	8.77	8.77	8.80	8.12		8.12	8.12
Printing/Binding - ISF	2177	1.23	2.70	2.70	2.60	1.00		1.00	1.00
Copy Machine Service - ISF	2178	5.14	8.10	8.10	6.00	6.29		6.29	6.29
Computer Parts, Software, Etc.	2179	112.13	81.47	82.64	82.60	65.27		65.27	65.27
UPS - PM2.5	2180	6.10	6.60	6.60	6.60	6.77		6.77	6.77
Stores-ISF	2181	4.42	2.51	2.51	4.40	3.38		3.38	3.38
Hearing Board Members Fees	2191	9.01	2.89	2.89	2.90	3.10		3.10	3.10
County EDP Charges - ISF	2192		0.19	0.19	0.60	0.20		0.20	0.20
Computer Services	2195	10.03	23.62	24.66	24.70	39.94		39.94	39.94
Other Prof. & Special Services	2199	95.12	186.00	195.68	184.60	177.21		177.21	177.21
Temporary Help	2200	23.92			9.80				
Special Services - ISF	2205	0.36	0.19	0.19	1.80	0.22		0.22	0.22
VCMC Emergency Health Services	2211	1.19			2.00	1.50		1.50	1.50
Advertising & Marketing	2212	45.76	68.00	97.00	68.00	69.00		69.00	69.00
GIS Charges - ISF	2214	1.74	3.50	3.50	1.40	4.00		4.00	4.00
Public & Legal Notices	2261	4.00	3.60	3.60	3.60	3.80		3.80	3.80
Building Leases & Rentals	2281	183.40	180.78	180.78	193.30	425.95		425.95	425.95
Storage Charges - ISF	2283	0.74	0.58	0.58	0.80	2.42		2.42	2.42
Small Tools & Instruments	2291	0.03	0.19	0.19	0.20	0.20		0.20	0.20
Minor Equipment	2292	0.80	11.60	11.60	11.60	21.60		21.60	21.60
Furniture Fixture < \$3k ISF	2294					1.93		1.93	1.93
Contracts-Other Grants	2301	3.71		0.26					
Contracts-CM/VCTC	2303	75.00	77.00	77.00	77.00	52.00	25.00	77.00	77.00
County Clerk	2304	0.22	1.45	1.45	1.00	3.38		3.38	3.38
Transportation Charges - ISF	2521	59.43	59.39	59.39	63.00	104.00		104.00	104.00
Private Vehicle Mileage	2522	7.09	10.00	10.00	7.50	11.00		11.00	11.00
Conference & Seminar Exp.	2523	24.22	46.80	46.80	32.00	45.27		45.27	45.27
Gas/Diesel Fuel - ISF	2525	10.56	8.20	8.20	10.00	11.60		11.60	11.60
Conference & Seminar - ISF	2526				0.20				
Utilities - Other	2541	13.58	12.00	12.00	12.20	12.00		12.00	12.00
Total Services and Supplies		1,411.78	1,320.72	1,373.24	1,350.90	1,433.59	25.00	1,458.59	1,458.59

Fixed Assets

Lab Equipment	4840	128.24	74.30	74.30	74.30	22.00		22.00	22.00
Computer Equipment	4862	6.24	92.30	92.30		93.00		93.00	93.00



VENTURA COUNTY AIR POLLUTION CONTROL DISTRICT

Forecast of Revenues/Expenditures

FUND:7000
ORG:4850

PROPOSED OPERATING BUDGET SUMMARY FY 2009-2010

Contact: Nancy Mendoza
Phone: 645-1402

(Dollars in Thousands)

Acct Code	Actual Fiscal Year 2007-2008	Fiscal Year Budget 2008-2009	Adjusted Budget	Fiscal Year Estimated 2008-2009	Proposed Baseline Budget	Proposed Budget Increment	Total Proposed Budget	Approved By APC Board
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EXPENDITURES

<i>Total Fixed Assets</i>	134.48	166.60	166.60	74.30	115.00		115.00	115.00
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Contingencies

Contingencies	6101	300.00	300.00		300.00		300.00	300.00
<i>Total Contingencies</i>		300.00	300.00		300.00		300.00	300.00

Total EXPENDITURES	\$7,406.41	\$7,968.93	\$8,021.45	\$7,357.10	\$7,869.56	\$25.00	\$7,894.56	\$7,894.56
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REVENUE

Permits

Permits (A-C/P-O)	8731	476.91	390.00	390.00	524.00	382.50		382.50	382.50
Emission Fees	8772	2,205.97	2,000.00	2,000.00	2,140.00	2,214.00		2,214.00	2,214.00
Ag Engine Permits	8777	46.35	20.00	20.00	6.80	10.00		10.00	10.00
Ag Engine Renewals	8778		10.00	10.00	27.00	50.00		50.00	50.00
P.E.R.P. Fees	9481	22.98			19.50	25.00		25.00	25.00
<i>Total Permits</i>		2,752.21	2,420.00	2,420.00	2,717.30	2,681.50		2,681.50	2,681.50

Other Licences & Fees

Rule 47	8761	207.06	175.00	175.00	234.00	200.00		200.00	200.00
Variance Fees	8771	3.59	7.00	7.00	9.10	9.00		9.00	9.00
Asbestos Fees	8773	26.86	18.00	18.00	15.00	18.00		18.00	18.00
Air Toxic Hot Spots Fees	8774	24.00	23.00	23.00	23.00	20.00		20.00	20.00
Title V Annual Compliance Review	8775	25.19	18.00	18.00	22.00	24.00		24.00	24.00
<i>Total Other Licences & Fees</i>		286.70	241.00	241.00	303.10	271.00		271.00	271.00

Fines, Forfeitures & Penalties

Fines	8821	432.83	100.00	100.00	434.00	100.00		100.00	100.00
Penalties	8831	6.78	4.00	4.00	16.00	7.00		7.00	7.00
P.E.R.P. Penalties	8832	12.86							
<i>Total Fines, Forfeitures & Penalties</i>		452.47	104.00	104.00	450.00	107.00		107.00	107.00

Rev-Use of Money & Prop

Interest Earnings	8911	301.74	200.00	200.00	200.00	185.00		185.00	185.00
<i>Total Rev-Use of Money & Prop</i>		301.74	200.00	200.00	200.00	185.00		185.00	185.00

Intergovernmental Rev.

State Subvention Fund	9132	199.67	202.00	202.00	200.00	200.00		200.00	200.00
DMV \$4.00-State	9247	2,853.39	2,830.00	2,830.00	2,830.00	2,835.00		2,835.00	2,835.00



VENTURA COUNTY AIR POLLUTION CONTROL DISTRICT

Forecast of Revenues/Expenditures

FUND:7000
ORG:4850

PROPOSED OPERATING BUDGET SUMMARY
FY 2009-2010

Contact: Nancy Mendoza
Phone: 645-1402

(Dollars in Thousands)

Acct Code	Actual Fiscal Year 2007-2008	Fiscal Year Budget 2008-2009	Adjusted Budget	Fiscal Year Estimated 2008-2009	Proposed Baseline Budget	Proposed Budget Increment	Total Proposed Budget	Approved By APC Board
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REVENUE

Intergovernmental Rev.

Federal Grant 105 & 103 EPA	9351	1,450.40	1,272.80	1,272.80	1,260.60	1,267.00		1,267.00	1,267.00
Total Intergovernmental Rev.		4,503.46	4,304.80	4,304.80	4,290.60	4,302.00		4,302.00	4,302.00

Charges for Services

Land Use - EIR	9482	13.72	8.00	8.00	9.00	8.00		8.00	8.00
Contract Revenue	9714	34.83	34.00	34.00	32.20	29.40		29.40	29.40
Total Charges for Services		48.55	42.00	42.00	41.20	37.40		37.40	37.40

Misc. Revenues

Other Sales	9761	0.91	0.70	0.70	0.70	0.25		0.25	0.25
Miscellaneous Revenue	9772	20.59							
Total Misc. Revenues		21.50	0.70	0.70	0.70	0.25		0.25	0.25

Other Financing Sources

Cost Allocation Credit	9411		32.40	32.40	32.40				
Total Other Financing Sources			32.40	32.40	32.40				

Total REVENUE		\$8,366.63	\$7,344.90	\$7,344.90	\$8,035.30	\$7,584.15		\$7,584.15	\$7,584.15
Net District Cost		-\$960.22	\$624.03	\$676.55	-\$678.20	\$285.41	\$25.00	\$310.41	\$310.41

Proposed Staffing

AUTH: 52

FTE: 51



VENTURA COUNTY AIR POLLUTION CONTROL DISTRICT

Policy Item Request
(Policy Item Identification and Detail Information)

Budget Unit/Division Title: Air Pollution Control District Fund Number: 7000
 Policy Item: A Budget Unit No: 4850
 (A, B, C, etc.)
 Prepared by: Nancy Mendoza Phone: 645-1402 Policy Item Title: Ventura Transportation Prog. Division No: 4850

Please fill in blanks and provide answers to the following questions as applicable to the request

(1) Estimated Annual Net Cost, excluding one-time cost (enter zero if there is no Annual Net Cost): 0.0
 (text limit = 12 lines @ 60 characters per line)

(2) Request Narrative: Fill in blanks and complete the following statement.
 An appropriation of \$ 25.0 with revenue offset of \$ (25.0) for a net cost 0.0 to fund this is a placeholder for the Transportation Commission's Transit Dial-A-Route program OR the Ventura County Transportation Incentive program for County/City employees.
 (Provide main purpose; include quantity and titles or positions, type of service, fixed asset, etc.)

The Dial-A-Route program provides transit schedules, routing and fare information for local and inter-city transit operators, via a toll-free 800 telephone number and the Commission's World Wide Web site.
 The revenue offset is budgeted under Increment 1 - DMV surcharge fees.
 The APC Board will determine which program will be funded. This request qualifies for AB2766 (DMV) funding.

(3) Revenue Justification/Computation, by Revenue Account:
 Account No. Account Title Description of how revenue will be earned/basis of computation
 Revenue is already included in Account 9247 - Fund 7000

(4) Is staffing associated with this Policy Item? Yes No If yes, provide the information requested in (a), (b), and (c) below, as applicable.
 (a) Is funding requested for other than 22 biweeks? Yes No If yes, explain:
 (b) Is Space available? Yes No If no, provide proposed solution:

(c) Check box for each type of required equipment, or "No equipment required". Budget in this Policy Item for all required equipment and associated ongoing costs.
 Telephone equipment Computer Equipment Furniture Radio/Electronics equipment Automotive equipment Other No equipment required

(5) Provide additional background information/justification/basis of computation.

(6) Account Number	(7) Position Class Code	(8) Account Item Description of Position Title	(9) Amount		Number of Positions	
			Requested	Recommended	Requested Auth	Recommended Auth
2303		Motor Vehicle Fee Grants	25.0	25.0		
(12) Totals				25.0		

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VENTURA COUNTY AIR POLLUTION CONTROL DISTRICT

Staffing Detail - Full-time Equivalent (FTE) and Base Salary (Amount in Thousands) Fiscal Year 2009-2010

CONTACT PERSON
Nancy S Mendoza

PHONE
645-1402

Fund: 7000 - General Fund (Operating)
Budget Unit: 04850 Agy: APC

POS CODE	POSITION TITLE	*--- PRIOR YEAR ---*			*--- INC. #1 ---*			*--- INC. #2 ---*			*--TOT REQUEST--*		
		AUTH	FTE	AMOUNT	AUTH	FTE	AMOUNT	AUTH	FTE	AMOUNT	AUTH	FTE	AMOUNT
1182	APCD-Fiscal Assistant IV	1	1	40.0	1	1	35.6	0	0	0.0	1	1	35.6
9101	APCD-Air Pollution Control Officer	1	1	163.3	1	1	165.6	0	0	0.0	1	1	165.6
9102	APCD-Mgr, Fiscal/Admin Services	1	1	92.6	1	1	94.6	0	0	0.0	1	1	94.6
9104	APCD-Mgr, Office Systems	1	1	99.6	1	1	96.9	0	0	0.0	1	1	96.9
9105	APCD-Mgr, Public Info Services	1	1	87.0	1	1	84.8	0	0	0.0	1	1	84.8
9106	APCD-Fiscal Officer	1	1	85.7	1	1	83.4	0	0	0.0	1	1	83.4
9108	APCD-Deputy Director	0	0	0.0	1	1	128.6	0	0	0.0	1	1	128.6
9121	APCD-AQ Engineer II	6	6	506.8	6	6	506.2	0	0	0.0	6	6	506.2
9122	APCD-Supervising AQ Engineer	2	2	181.4	2	2	181.2	0	0	0.0	2	2	181.2
9131	APCD-AQ Chemist II	1	1	83.1	1	1	82.9	0	0	0.0	1	1	82.9
9132	APCD-Supervising AQ Chemist	1	1	89.3	1	1	89.1	0	0	0.0	1	1	89.1
9141	APCD-AQ Specialist II	16	15	1,213.4	16	15	1,173.0	0	0	0.0	16	15	1,173.0
9142	APCD-Supervising AQ Specialist	5	5	446.7	5	5	445.2	0	0	0.0	5	5	445.2
9151	APCD-AQ Meteorologist II	1	1	83.1	1	1	82.9	0	0	0.0	1	1	82.9
9152	APCD-Supervising AQ Meteorologist	1	1	89.3	1	1	89.1	0	0	0.0	1	1	89.1
9153	APCD-Sr Mgr, Engineering	0	0	0.0	0	0	0.0	0	0	0.0	0	0	0.0
9155	APCD-Sr Mgr, Compliance	1	1	132.7	0	0	0.0	0	0	0.0	0	0	0.0
9156	APCD-Mgmt Asst IV-Confidential	1	1	55.3	1	1	49.1	0	0	0.0	1	1	49.1
9172	APCD-AQ Instrument Technician III	2	2	149.6	2	2	149.2	0	0	0.0	2	2	149.2
9173	APCD-Supervising AQ Instrument Tech	1	1	83.1	1	1	82.9	0	0	0.0	1	1	82.9
9176	APCD-AQ Technician II	2	2	112.2	2	2	111.9	0	0	0.0	2	2	111.9
9182	APCD-Office Systems Coordinator III	4	4	298.0	3	3	227.6	0	0	0.0	3	3	227.6
9186	APCD-Management Assistant II	1	1	45.2	1	1	46.0	0	0	0.0	1	1	46.0
9195	APCD-Office Assistant III	1	1	41.6	1	1	40.7	0	0	0.0	1	1	40.7
9195	APCD-Office Assistant IV	1	1	43.9	1	1	40.7	0	0	0.0	1	1	40.7
TOTAL STAFFING - Fund 7000		53.0	52.0		52.0	51.0		0.0	0.0		52.0	51.0	

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AIR POLLUTION CONTROL DISTRICT
PROPOSED PROVISIONS FOR RESERVES/DESIGNATIONS
GENERAL FUND 7000
FOR FISCAL YEAR 2009-2010

DESCRIPTION	RESERVES/ DESIGNATIONS BALANCE AS OF June 30, 2009	AMOUNT MADE AVAILABLE FOR FINANCING BY CANCELLATIONS RECOMMENDED	ESTIMATED INCREASE OR NEW RESERVE/DESIG. TO BE PROVIDED IN BUDGET YEAR RECOMMENDED	ESTIMATED TOTAL RESERVES/ DESIGNATIONS FOR BUDGET YEAR
GENERAL RESERVE	100,000			100,000
DESIGNATION-FEE STABILIZATION	5,828,569		987,270 [a]	6,815,839
DESIGNATION-FIXED ASSET ACQUISITION	200,000			200,000
DESIGNATION-LITIGATION	300,000			300,000
DESIGNATION-MOTOR VEHICLE FEE PROJECTS	100,000			100,000
TOTAL	6,528,569	-	987,270	7,515,839

[b]

[a]

Estimated Financing Resources (Revenue) Fiscal Year 2009-2010
 Estimated Financing Uses (Expenses) for Fiscal Year 2009-2010
 Estimated Increase/(Reductions) for Fiscal Year 2009-2010
 Add/(Deduct):
 Estimated Fund Balance Unreserved/Undesignated as of Fiscal Year 2009-2010
 Estimated Increase/(Cancellation) to Designation-Fee Stabilization

7,584,150
7,894,560
 (310,410)

1,297,680
987,270

[b] Ventura County Financial Management System (VCFMS) information.

AIR POLLUTION CONTROL DISTRICT
ANALYSIS OF OPERATING FUND BALANCE UNRESERVED/UNDESIGNATED
GENERAL FUND 7000
AS OF JUNE 30, 2009

ESTIMATED FUND BALANCE AS OF June 30, 2009	ENCUMBRANCES	LESS: FUND BALANCE RESERVED/DESIGNATED	RESERVES	DESIGNATIONS	ESTIMATED FUND BALANCE UNRESERVED/ UNDESIGNATED AS OF June 30, 2009
7,976,249	150,000			6,528,569	1,297,680
	[a]			[b]	

[a] Estimated outstanding (operations) encumbrances for Fiscal Year 2008-2009

[b] Refer to 'Provisions for Reserves and Designations' schedule

AIR POLLUTION CONTROL DISTRICT
OPERATING BUDGET SUMMARY
GENERAL FUND 7000
FOR FISCAL YEAR 2009-2010

AVAILABLE FINANCING				FINANCING REQUIREMENTS		
ESTIMATED FUND BALANCE UNRESERVED/ UNDESIGNATED June 30, 2009	ESTIMATED CANCELLATIONS IN RESERVES/ DESIGNATION	ESTIMATED FINANCING RESOURCES (BUDGETED REVENUE)	TOTAL	ESTIMATED FINANCING USES (BUDGETED EXPENSES)	ESTIMATED INC. IN PROVISIONS FOR RESERVES AND/OR DESIGNATIONS	TOTAL
1,297,680	-	7,584,150	8,881,830	7,894,560	987,270	8,881,830

[b]

[a]

[a]

[a] Proposed Budget for Fiscal Year 2009-2010.

[b] Refer to 'Analysis of Unreserved/Undesignated Fund Balance' schedule.

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Part II

Fiscal Year 2009-2010

PASS-THROUGH GRANTS BUDGET

(Special Revenue Fund 7002)



VENTURA COUNTY AIR POLLUTION CONTROL DISTRICT

Forecast of Revenues/Expenditures

FUND:7002
ORG:4860

PROPOSED PASS-THROUGH GRANTS BUDGET SUMMARY FY 2009-2010

Contact: Nancy Mendoza
Phone: 645-1402

(Dollars in Thousands)

Acct Code	Actual Fiscal Year 2007-2008	Fiscal Year Budget 2008-2009	Adjusted Budget	Fiscal Year Estimated 2008-2009	Proposed Baseline Budget	Proposed Budget Increment	Total Proposed Budget	Approved By APC Board
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EXPENDITURES

Salaries & Employee Benefits

Regular Salaries	1101	125.57	154.12	154.12	146.70	140.31	140.31	140.31
Supplemental Payment	1106	8.18	9.80	9.80	9.40	8.93	8.93	8.93
Term Payoffs/Buydown	1107	5.35	6.36	6.36	6.20	5.02	5.02	5.02
Retirement Contribution	1121	24.40	29.69	29.69	24.60	22.58	22.58	22.58
OASDI Contribution	1122	8.33	10.20	10.20	9.90	9.52	9.52	9.52
FICA - Medicare	1123	1.99	2.46	2.46	2.30	2.22	2.22	2.22
POB Debt Service	1126	1.87						
Group Insurance	1141	10.04	12.98	12.98	12.20	12.07	12.07	12.07
Life Ins. / Dept. Heads	1142	0.02	0.01	0.01		0.02	0.02	0.02
State Unemployment	1143				0.10			
Management Disability	1144	0.31	0.37	0.37	1.00	0.93	0.93	0.93
Worker's Compensation	1165	1.34	1.59	1.59	1.20	1.44	1.44	1.44
401K Plan	1171	2.30	2.23	2.23	2.50	2.66	2.66	2.66
Total Salaries & Employee Benefits		189.70	229.81	229.81	216.10	205.70	205.70	205.70

Services and Supplies

Safety Clothing & Supplies	2023	0.27	0.28	0.28	0.20	0.15	0.15	0.15
Telephone - Non ISF	2032	0.19	0.27	0.27	0.30	0.23	0.23	0.23
Telephone ISF	2033	2.37	2.98	2.98		2.81	2.81	2.81
Insurance Allocated - ISF	2071	7.30	1.29	1.29		1.52	1.52	1.52
Office Equipment Maintenance	2102		0.03	0.03		0.02	0.02	0.02
Other Equipment Maintenance	2105	0.29						
Facilities - ISF Charge	2125	7.00	8.16	8.16				
Other Maintenance - ISF	2128	0.04	0.18	0.18		0.09	0.09	0.09
Memberships & Dues	2141		0.20	0.20				
Education Allowance	2154		1.10	1.10				
Indirect Cost Recovery	2158	3.17				3.10	3.10	3.10
Printing - Non ISF	2171	0.14	1.18	1.18	0.20			
Books & Publications	2172		0.12	0.12				
Office Supplies	2173	1.83	0.69	0.69		0.69	0.69	0.69
Postage & Express	2174	0.54	0.52	0.52		0.52	0.52	0.52
Materials - ISF	2176	4.50	0.33	0.33	1.30	1.50	1.50	1.50
Printing/Binding - ISF	2177	0.04	0.10	0.10				
Copy Machine Service - ISF	2178	0.62	0.30	0.30		0.21	0.21	0.21
Computer Parts, Software, Etc.	2179	3.64	3.03	3.03		2.23	2.23	2.23



VENTURA COUNTY AIR POLLUTION CONTROL DISTRICT

Forecast of Revenues/Expenditures

FUND:7002
ORG:4860

PROPOSED PASS-THROUGH GRANTS BUDGET SUMMARY FY 2009-2010

Contact: Nancy Mendoza
Phone: 645-1402

(Dollars in Thousands)

Acct Code	Actual Fiscal Year 2007-2008	Fiscal Year Budget 2008-2009	Adjusted Budget	Fiscal Year Estimated 2008-2009	Proposed Baseline Budget	Proposed Budget Increment	Total Proposed Budget	Approved By APC Board
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EXPENDITURES

Services and Supplies

UPS - PM2.5	2180	0.20	0.30	0.30		0.23	0.23	0.23
Stores-ISF	2181	0.14	0.09	0.09		0.12	0.12	0.12
Hearing Board Members Fees	2191		0.11	0.11				
County EDP Charges - ISF	2192		0.01	0.01				
Computer Services	2195	0.33	0.88	0.88		1.36	1.36	1.36
Other Prof. & Special Services	2199	3.10	4.00	4.00	1.40	6.05	6.05	6.05
Temporary Help	2200	21.00						
Special Services - ISF	2205	0.01	0.01	0.01				
Advertising & Marketing	2212	4.00			1.40	2.50	2.50	2.50
GIS Charges - ISF	2214	0.06						
Building Leases & Rentals	2281	10.16	6.72	6.72		14.55	14.55	14.55
Storage Charges - ISF	2283	0.02	0.02	0.02		0.08	0.08	0.08
Small Tools & Instruments	2291		0.01	0.01	0.10			
Furniture Fixture < \$3k ISF	2294					0.07	0.07	0.07
Contracts-Other Grants	2301	1,976.10	167.97	4,179.97	866.10	3,697.13	3,697.13	3,697.13
Contracts-CM/VCTC	2303	1,767.38		2,932.88	1,571.30	2,482.40	2,482.40	2,482.40
County Clerk	2304	0.23	0.05	0.05		0.12	0.12	0.12
Transportation Charges - ISF	2521	1.92	2.21	2.21				
Private Vehicle Mileage	2522	0.33	0.48	0.48	0.40	0.33	0.33	0.33
Conference & Seminar Exp.	2523	0.76	1.32	1.32	0.30	0.77	0.77	0.77
Gas/Diesel Fuel - ISF	2525	0.34	0.30	0.30				
Total Services and Supplies		3,818.02	205.24	7,150.12	2,443.00	6,218.78	6,218.78	6,218.78

Total EXPENDITURES	\$4,007.72	\$435.05	\$7,379.93	\$2,659.10	\$6,424.48		\$6,424.48	\$6,424.48
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REVENUE

Intergovernmental Rev.

DMV 923 Grant-State	9248	142.02	696.38	687.95	754.80	355.60	355.60	355.60
Carl Moyer Admin	9250	197.20	190.50	190.50	95.30	187.00	187.00	187.00
DMV 923 Admin	9251	67.16	76.58	76.58	128.80	76.58	76.58	76.58
School Bus Program	9371	1,357.76		3,225.90		3,225.90	3,225.90	3,225.90
Carl Moyer Grant-State	9372	1,721.49	1,359.01	2,932.87	1,571.30	2,482.40	2,482.40	2,482.40
Total Intergovernmental Rev.		3,485.63	2,322.47	7,113.80	2,550.20	6,327.48	6,327.48	6,327.48

Misc. Revenues

Reliant	9373	176.89			60.10			
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VENTURA COUNTY AIR POLLUTION CONTROL DISTRICT

Forecast of Revenues/Expenditures

FUND:7002
ORG:4860

PROPOSED PASS-THROUGH GRANTS BUDGET SUMMARY
FY 2009-2010

Contact: Nancy Mendoza
Phone: 645-1402

(Dollars in Thousands)

Acct Code	Actual Fiscal Year 2007-2008	Fiscal Year Budget 2008-2009	Adjusted Budget	Fiscal Year Estimated 2008-2009	Proposed Baseline Budget	Proposed Budget Increment	Total Proposed Budget	Approved By APC Board
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REVENUE

Misc. Revenues

Clean Air Fund/Other ARB	9374	45.46	124.86	128.86	48.80	22.00	22.00	22.00
Miscellaneous Revenue	9772	5.00						
Other Grant Revenue	9779	294.74	334.02	137.27		75.00	75.00	75.00
Total Misc. Revenues		522.09	458.88	266.13	108.90	97.00	97.00	97.00

Total REVENUE	\$4,007.72	\$2,781.35	\$7,379.93	\$2,659.10	\$6,424.48		\$6,424.48	\$6,424.48
Net District Cost		-\$2,346.30						

Proposed Staffing

AUTH: 1

FTE: 1

**Ventura County Air Pollution Control District
Summary of Pass-through Grants Funding for FY 2009-2010**

Program Revenue:

Lower-Emission School Bus Replacement Program - Proposition 1B	\$ 1,682,000
Lower-Emission School Bus Retrofit Program - Proposition 1B	1,543,900
Carl Moyer Program - Year 9 and Year 10	1,482,400
Carl Moyer Heavy Duty Truck Voucher Incentive Program	1,000,000
DMV AB923 Grant Program (School Bus Replacement/Carl Moyer Match)	355,600
VC Community Foundation and Air Resources Board - Lawn Mower Exchange Program	22,000
Other Grants	<u>75,000</u>
Total Program Grants	<u>\$ 6,160,900</u>

Administrative Funds:

Carl Moyer Program Administration	\$ 187,000
DMV AB923 Program Administration	<u>76,580</u>
Total Administrative Funds	<u>\$ 263,580</u>

Total Estimated Revenue from Pass-through Grants *	<u><u>\$ 6,424,480</u></u>
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* Equivalent to Proposed Appropriations.



VENTURA COUNTY AIR POLLUTION CONTROL DISTRICT

Staffing Detail - Full-time Equivalent (FTE) and Base Salary

(Amount in Thousands)

Fiscal Year 2009-2010

CONTACT PERSON	PHONE	Fund: 7002 - Special Revenue Fund (Pass-Through Grants)	
Nancy S Mendoza	645-1402	Budget Unit: 04860	Agy: APC Grants

POS CODE	POSITION TITLE	*--- PRIOR YEAR ---*			*--- INC. #1 ---*			*--- INC. #2 ---*			*--TOT REQUEST--*		
		AUTH	FTE	AMOUNT	AUTH	FTE	AMOUNT	AUTH	FTE	AMOUNT	AUTH	FTE	AMOUNT
9122	APCD-Supervising AQ Engineer 2094-2988	1	1	90.8	1	1	90.7	0	0	0.0	1	1	90.7
TOTAL STAFFING - Fund 7002		1.0	1.0		1.0	1.0		0.0	0.0		1.0	1.0	

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Part III

OTHERS

VENTURA COUNTY AIR POLLUTION CONTROL DISTRICT

RULE 42 - PERMIT FEES

(Adopted 10/22/68, Revised 8/12/69, Revised and Renumbered 11/18/69, Renumbered 5/23/72, Revised 4/17/73, 2/26/74, 3/9/76, 6/14/77, 7/17/78, 11/21/78, 6/19/79, 8/14/79, 9/9/80, 10/14/80, 6/23/81, 9/29/81, 7/1/83, 10/25/83, 11/13/84, 6/3/86, 10/21/86, 5/5/87, 6/14/88, 5/30/89, 2/13/90, 6/19/90, 7/30/91, 5/5/92, 9/15/92, 12/22/92, 5/4/93, 5/10/94, 7/12/94, 7/11/95, 3/12/96, 4/15/97, 6/22/99, 4/11/00, 6/13/00, 4/10/01, 4/9/02, 4/13/04, 4/12/05, 4/11/06, 4/10/07, 4/8/08, 4/14/09)

A. Filing Fee

1. Payment

For each Authority to Construct application, for each Permit to Operate application, and for each application to certify emission reduction credits, an applicant shall pay a Filing Fee of \$450.00.

For each Permit to Operate application for which an Authority to Construct was required but not obtained, an applicant shall pay a Filing Fee of \$900.00.

For each application to make an administrative change to a Permit to Operate, an Authority to Construct or a Certificate of Emission Reduction Credits, an applicant shall pay a Filing Fee of \$225.00. Administrative changes are actions that require a Permit to Operate, an Authority to Construct or a Certificate of Emission Reduction Credits to be reissued and include, but are not limited to, transfer of ownership, name change, or mailing address change.

For each application for an administrative Part 70 permit amendment, an applicant shall pay a filing fee of \$450.00.

2. Refunds

a. If an application is withdrawn by the applicant, a portion of the Filing Fee will be refunded provided that the District receives a written request for withdrawal within ten (10) working days of submittal of the application. The amount of such refund shall be the lesser of:

i. The original amount of the Filing Fee minus the actual time spent on the application prior the District's receipt of the written withdrawal request times the hourly service rate for an Air Quality Engineer as approved by the Ventura County Air Pollution Control Board, or

ii. \$225.00

- b. If an application is returned to the applicant as unacceptable, \$225.00 of the Filing Fee will be refunded.

B. Processing Fees

1. Payment

A permit processing fee may be assessed in addition to the filing fee.

The applicant shall be notified of the amount of the fee:

- a. When the applicant has complied with all provisions for granting the permit; or
- b. When the applicant has withdrawn the application (Note: No permit processing fee shall be assessed if the application is withdrawn within 10 days of its submittal); or
- c. When the District has informed the applicant that the application is denied.

Non-payment of the fee within 60 days from the date of personal service or mailing of the permit processing fee invoice will result in cancellation of the application.

2. Description

- a. For Authority to Construct applications, Permit to Operate applications where specified, or applications to certify emission reduction credits, the processing fee shall be based on the actual hours spent by District staff in evaluating the application and verifying compliance with all applicable requirements. This fee shall be assessed at the hourly service rate for an Air Quality Engineer as approved by the Ventura County Air Pollution Control Board.

The number of hours used to calculate this fee shall be 1.3 times the sum of:

- i. the number of hours spent by the Permit Engineer assigned to the application, and
- ii. the number of hours in excess of 0.5 hours spent by the Supervisor of the Permitting Section.

However, the minimum processing fee for Authority to Construct applications or applications to certify emission reduction credits shall be \$250.00.

An application which is submitted solely to add air pollution control equipment to existing equipment or to modify existing equipment to reduce emissions, when no Emission Reduction Credits are being requested, shall be assessed a processing fee of \$150.00.

Each compliance plan submitted pursuant to 40 CFR Part 55, Outer Continental Shelf Air Regulations, shall be treated as an Authority to Construct application in accordance with this subsection.

If the amount of the processing fee is expected to exceed two thousand dollars (\$2,000), the District will, when the application is determined complete, provide the applicant with an estimate of the amount of the fee.

- b. For Permit to Operate applications, the processing fee shall be the initial permit period fees, and any applicable source test fees as described in Rule 47. For new permits, the initial permit period fees shall be calculated in the same way that renewal fees are calculated using the fee schedule in Section H of this Rule. For existing permits, the initial permit period fees shall be calculated as an adjustment to the renewal fees for the current permit period using the fee schedule in effect the last time the permit was renewed. Initial permit period fees of less than \$50.00 shall be waived. In addition, for Part 70 permit applications, the processing fee shall include the fee specified in Subsection B.2.a.
- c. For each Permit to Operate application for which an Authority to Construct was not obtained, the processing fee shall be the sum of the fees required by Subsection B.2.a and the fees required by Subsection B.2.b.
- d. In addition to the fees calculated above, the processing fee for each application includes the costs for publication, reproduction, and mailing of any required public notice or documents provided by the District as part of the public participation process associated with the application. Publication and reproduction costs are the actual costs of those services and materials. Mailing costs include actual postage costs.

3. Refunds

No refunds of Permit Processing Fees shall be made for equipment changed or not installed after an Authority to Construct or Permit to Operate is issued.

C. Projects Requiring a Deposit

1. Payment

For each Authority to Construct application submitted for a project as defined below, and for each Permit to Operate application submitted for such project for

which no Authority to Construct is required, an applicant shall pay a deposit of two thousand dollars (\$2,000.00) at the time the application is submitted. Such deposit shall be in addition to the filing fee required in Section A of this Rule. This deposit shall be applied toward the permit processing fee. If the fee is larger than the deposit, the difference shall be paid to the District prior to the issuance of the Authority to Construct, or prior to the issuance of the Permit to Operate if no Authority to Construct is required. If the fee is less than the deposit, the difference shall be returned to the applicant.

The deposit described above shall be required for the following projects:

- a. Any cogeneration project
- b. Any resource recovery project
- c. Any project involving the land disposal of reactive organic compounds.
- d. Any project involving the disposal, by incineration, or other thermal process, of hazardous, toxic, or infectious wastes.
- e. Any project which is expected to emit 25 tons, or more, per year of any pollutant, or which is expected to increase the emissions of any pollutant from an existing facility by 25 tons, or more, per year.
- f. Any project for which the evaluation is expected to take 25 hours or more.
- g. Any project for which it is expected that the permit processing fees will be \$2,500 or more.

2. Refunds

Notwithstanding any other provision, the withdrawal, by the applicant, of an application which has been accompanied by a deposit shall result in a refund of the unused portion, if any, of said deposit. The portion not refunded will be retained by the District and will be based on the calculation procedures described in Section B of this Rule.

D. Air Quality Impact or Health Risk Assessment Review Fee

Applicants for an Authority to Construct or a Permit to Operate which requires evaluation under Rule 26.2.C or which requires evaluation of a health risk assessment shall, in addition to the applicable filing and permit processing fees, pay a fee equal to 1.3 times the hourly service rate for an Air Quality Engineer as approved by the Ventura County Air Pollution Control Board for the actual hours spent reviewing the air quality impact analysis or the health risk assessment. If the amount of this fee is expected to exceed two thousand dollars (\$2,000), the District will, when the application is determined complete,

provide the applicant with an estimate of the amount of the fee. The fee shall be payable prior to permit issuance.

E. Permit Modification Fee

A person seeking the modification of a Permit to Operate shall pay a fee based on Section B of this Rule for any new, modified, replacement or relocated emission units, and for any existing emission units on that permit which requires reevaluation because of the modification. No fee shall be charged for relocated emission units where the new location is no more than five miles from the previous location and there is no emission increase. The fee shall be payable prior to permit issuance.

F. (Reserved)

G. Revisions to Applications

In the event an applicant requests that an Authority to Construct application be revised prior to issuance, or requests a revision to the Authority to Construct at the time a Permit to Operate application is submitted, the APCO may take one of the following actions:

1. Accept the revision for evaluation with the current application.
2. Not accept the revision for evaluation with the current application, and request that the applicant submit an additional application which would address the revision.

The applicant shall be assessed a processing fee for the additional time expended resulting from the application revision. The processing fee shall be assessed at the hourly service rate for an Air Quality Engineer as approved by the Ventura County Air Pollution Control Board, and the actual time spent by District staff times 1.3. The fee shall be payable prior to permit issuance.

H. Renewal Fee

Prior to renewal pursuant to Rule 30, the permittee shall pay a renewal fee based on the permitted emissions calculated pursuant to Rule 29.

Hourly carbon monoxide (CO) emissions occurring solely as a result of rocket motor testing are exempt from annual permit renewal fees.

The annual permit renewal fee for an emergency internal combustion engine shall be limited to the larger of either: 1) the minimum renewal fee, or 2) a fee in which the dollars per Lb/Hr component does not exceed 10 times the dollars per Ton/Yr component.

The renewal fee shall be based on the following schedule plus annual CPI adjustments directed by the Board after 6/30/2000:

<u>Air Contaminant</u>	<u>Dollars per Ton/Yr</u>			<u>Dollars per Lb/Hr</u>	
	<u>Effective Dates</u>			<u>Effective Dates</u>	
	<u>Through 6/30/2009</u>	<u>After 6/30/2009</u>		<u>Through 6/30/2009</u>	<u>After 6/30/2009</u>
Reactive Organic Compounds (ROC)	\$87.50	\$91.00	+	\$87.50	\$91.00
Nitrogen Oxides (NOx)	\$87.50	\$91.00	+	\$87.50	\$91.00
Particulate Matter (PM)	\$66.00	\$68.00	+	\$66.00	\$68.00
Sulfur Oxides (SOx)	\$44.25	\$45.00	+	\$44.25	\$45.00
Carbon Monoxide (CO)	\$ 9.00	\$ 9.50	+	\$ 9.00	\$ 9.50
Other Pollutants	\$66.00	\$68.00	+	\$66.00	\$68.00

The permit renewal fee, however, shall not be less than a minimum fee calculated using the following method. Determine which pollutant among ROC, NOx, PM or SOx has the largest annual permitted emissions. Use the annual permitted emissions of that pollutant to determine the minimum fee from the following table. For a facility with no permitted emissions of any of these pollutants, the minimum fee shall be the lowest fee in the following table effective at the time of the permit renewal plus annual CPI adjustments directed by the Board after 6/30/2000.

<u>Permitted Emissions</u>	<u>Minimum Renewal Fee</u>	
	<u>Effective Dates</u>	
	<u>Through 6/30/2009</u>	<u>After 6/30/2009</u>
Less than 5 tons/year	\$ 509.00	\$ 525.00
Less than 10 tons/year	\$1,017.00	\$1,050.00
Less than 15 tons/year	\$1,525.00	\$1,575.00
Less than 20 tons/year	\$2,034.00	\$2,100.00
Less than 25 tons/year	\$4,068.00	\$4,210.00
Equal to or more than 25 tons/year	10,170.00	\$10,525.00

In accordance with state law, the Board may annually, at a scheduled meeting, direct an adjustment to the renewal fee rates not greater than the change in the California Consumer Price Index for the preceding year. Any fee rate adjustment greater than the change in the CPI must be adopted by the Board in a duly noticed public hearing. Board-directed CPI fee rate adjustments shall take effect on the following July 1. The Air Pollution Control Officer shall annually advise the Board whether the CPI adjustment will be necessary based on District funding requirements and Board policy.

The renewal fee due date shall be the permit expiration date or sixty days after the mailing of the notice of renewal fee due, whichever is later. For a Part 70 Permit, the due date shall be sixty days after the notice of renewal fees due. If the renewal fee is not received by the due date the Permit to Operate will be void on that date.

If a source will be non-operational during the permit period for the renewed permit, the permittee may pay a non-refundable fee equal to a minimum renewal fee based on no permitted emissions. To exercise this option, the permittee shall submit a written request to the Air Pollution Control Officer. Prior to resuming operation of a non-operational source, the permittee shall pay the regular renewal fee in full.

A person requesting reinstatement of a Permit to Operate which has been voided due to nonpayment of the renewal fee, shall pay the renewal fee plus the late fee prescribed below.

During the first 30 day period after the due date, the late fee shall be an amount equal to thirty percent (30%) of the renewal fee. For each additional 30 day period, or portion thereof, between the due date and the date of payment, the late fee shall be increased by an amount equal to ten percent (10%) of the renewal fee. In no case shall the late fee exceed one hundred percent (100%) of the renewal fee.

The late fee shall be waived if the renewal fee is paid within the first 10 calendar days after the receipt of the certified notice that the permit is void. The late fee shall also be waived if the renewal fee is paid by a new owner or operator at the time of transfer of ownership.

I. Duplicate Permit Fee

A request for a duplicate Permit to Operate shall be made in writing to the Air Pollution Control Officer within ten (10) days after the destruction, loss, or defacement of a permit. The fee for issuance of a duplicate permit shall be \$50.00.

J. Atmospheric Acidity Protection Program Fee (Repealed 6/22/99)

K. California Clean Air Act Fee (Repealed 4/13/04)

L. Rule 59 Meteorological Support Fee (Repealed 9/15/92)

M. Air Toxics "Hot Spots" Program Fees (Repealed 4/15/97)

N. Flaring Excess Emission Fee

1. Applicability

Section N of this rule shall apply to any source whose operation causes the flaring of gas that contains sulfur compounds in excess of the limits in Section B.1 of Rule 54.

2. Assessment of Fee

Each operator shall pay a fee in the amount of \$5.00 per pound of excess sulfur compound emitted (calculated as sulfur dioxide) for each calendar year. For each source, an SO₂ emission is considered to be excess when and after its flaring gas volume allowance has been exceeded during the calendar year. The flare gas volume allowance is 91 percent of the average of the two highest, consecutive annual flare gas volumes in the preceding 5 years. The operator shall submit records indicating the amount of gas flared annually in the preceding 6 years and any excess sulfur emissions for the previous year. These records are initially due October 12, 1994, and every January 15, thereafter.

3. Billing

Each year, the District shall notify the operator in writing of the total assessment pursuant to Subsection N.2 of this Rule for the previous year. The operator shall remit the fee to the District within 60 days of the date of the invoice.

4. Late Fees

Fees not paid within 60 days after the receipt of the fee assessment notice will be considered past due. If an operator fails to pay the fee within 60 days of this notice, the District shall assess a late fee of 100 percent of the assessed fee, except that the amount of the late fee shall not exceed \$500.00. If an operator fails to pay the fee within 120 days after receipt of the fee assessment notice, the District may initiate permit revocation proceedings. If any permit is revoked, it shall be reinstated only upon full payment of the overdue fee plus any late fee, and a reinstatement fee of \$60.00 to cover administrative costs of reinstating the permit.

O. Part 70 Compliance Certification Fee

Any person who submits a Part 70 Compliance Certification pursuant to Section C of Rule 33.9 shall pay a fee based on the actual hours spent by District staff reviewing and approving the compliance certification. The fee shall be assessed at the hourly service rate for an Air Quality Engineer as approved by the Ventura County Air Pollution Control Board, times 1.3.

Glossary of Terms and Acronyms

Air District: A political body responsible for managing air quality on a regional or county basis. California is divided into 35 air districts. (See also air pollution control district).

Air Monitoring: Sampling for and measuring of pollutant levels present in the atmosphere.

AIRNOW: EPA's national air quality website

Air Pollutant: Any foreign and/or natural substance that is discharged, released, or otherwise propagated into the atmosphere that may result in adverse effects on humans, animal, vegetation, and/or materials. Also known as an air contaminant. Examples include but are not limited to, smoke, charred paper, dust, soot, grime, carbon, fumes, gases, odors, particulate matter, acids, or any combination thereof.

Air Pollution: Degradation of air quality resulting from unwanted chemicals or other materials in the air.

Air Pollution Control District (APCD): The local agency that has authority to regulate stationary, indirect, and area sources of air pollution and governing air quality issues. The APCD proposes and adopts local air pollution rules, enforces those rules, responds to air pollution related complaints, issues permits to polluting sources, inventories sources of air pollution emissions, and conducts air monitoring.

Air Quality Index (AQI): The USEPA recently revised its methods of reporting air quality and the associated health effects. The Air Quality Index replaces the Pollutant Standards Index (PSI) previously used to report air quality to the public. The AQI is a measure of air quality based on a percentage of the federal air quality standard. An AQI of 100 means the pollutant level is equal to the federal standard for that pollutant. An AQI below 100 means the air quality is better than the standard, and above 100 can be considered unhealthy. The higher the number, the more air pollution in the air.

Air Toxics: A generic term referring to a harmful chemical or group of chemicals in the air. Typically, substances that are especially harmful to health, such as those considered under EPA's hazardous air pollutant program or California's AB 1807 and AB2588 toxic air contaminant programs are considered to be air toxics.

Air Toxics "Hot Spots" Information and Assessment Act (AB 2588, 1987, Connelly): AB 2588 was enacted in September 1987. Stationary sources are required to report the types and quantities of certain substances their facilities routinely release into the air. Emissions of interest are those that result from the routine operation of a facility or that are predictable, including but not limited to continuous and intermittent releases and process upsets or leaks.

Ambient Air: The air that is in the troposphere and is subjected to meteorological and climatic change. Often used interchangeably with "outdoor" air.

Ambient Air Quality Standard: Health and welfare based standards established by the state or federal government for clean outdoor air that identify the maximum acceptable average concentrations of air pollutants during a specified period of time.

Asbestos: Rule 62.7, the APCD regulates asbestos renovation and demolition projects.

Atmosphere: The gaseous mass or envelope surrounding the earth. From ground level up, the atmosphere is further subdivided into the troposphere, stratosphere, mesosphere, and the thermosphere.

Attainment: Achievement of air quality standards.

Attainment Plan: In general, a plan that details the emission reducing control measures and their implementation schedule necessary to attain air quality standards. In particular, the federal Clean Air Act requires attainment plans for nonattainment areas; these plans must meet several requirements, including requirements related to enforceability and adoption deadlines.

California Air Resources Board (ARB or CARB): The State's lead air quality agency consisting of an eleven-member board appointed by the Governor and several hundred employees. CARB is responsible for attainment and maintenance of the state and federal air quality standards, and is fully responsible for motor vehicle pollution control. CARB oversees county and regional air pollution management programs.

California Clean Air Act of 1988 (CCAA): The CCAA are the amendments to the California Health and Safety Code resulting from the passage of Assembly Bill 2595. A California law passed in 1988 that provides the basis for air quality planning and regulation independent of federal regulations. A major element of the Act is the requirement that local APCDs in violation of state ambient air quality standards must prepare attainment plans that identify air quality problems, causes, trends, and actions to be taken to attain and maintain California's air quality standards by the earliest practicable date.

California Environmental Quality Act (CEQA): A California law that sets forth a process for public agencies to make informed decisions on discretionary project approvals. The process aids decision makers to determine whether any environmental impacts are associated with a proposed project. It requires environmental impacts associated with a proposed project to be identified, disclosed, and mitigated to the maximum extent feasible.

Carl Moyer Fund: A multi-million dollar incentive grant program designed to encourage reduction of emissions from heavy-duty engines. The grants cover the additional cost of cleaner technologies for on-road, off-road, marine, locomotive, and agricultural pump engines, as well as forklifts and airport ground support equipment.

Consumer Products: Products such as detergents, cleaning compounds, polishes, lawn and garden products, personal care products, and automotive specialty products that are part of our everyday lives and, through consumer use, may produce air emissions which contribute to air pollution.

Emission Factor: For stationary sources, the relationship between the amount of pollution produced and the amount of raw material processed or burned. For mobile sources, the relationship between the amount of pollution produced and the number of vehicle miles traveled. By using the emission factor for a pollutant and specific data regarding quantities of materials used by a given source, it is possible to compute emissions for the source. This approach is used in preparing an emissions inventory.

Emission Reductions: The amount of emissions that will be reduced due to the implementation of a control measure. Emission reductions can be calculated by finding the product of the emissions and the control efficiency.

Environmental Protection Agency (EPA): The United States agency charged with setting policy and guidelines, and carrying out legal mandates for the protection of national interests in environmental resources.

Facility: A structure, building, or operation, that has one or more permitted pieces of equipment.

Federal Clean Air Act (FCAA): A federal law passed in 1970 and amended in 1977 and 1990 that forms the basis for the national air pollution control effort. Basic elements of the act include national ambient air quality standards for major air pollutants, planning requirements, permitting requirements, air toxics standards, acid rain control measures, and enforcement provisions.

Hazardous Air Pollutant (HAP): An air pollutant listed under section 112 (b) of the federal Clean Air Act as particularly hazardous to health. Emission sources of hazardous air pollutants are identified by USEPA, and emission standards are set accordingly.

Hydrocarbon: Any of a large number of compounds containing various combinations of hydrogen and carbon atoms. They may be emitted into the air as a result of fossil fuel combustion, fuel volatilization, and solvent use, and are a major contributor to smog.

Incentives: Measures designed to encourage certain actions or behavior. These include inducements for the use of carpools, buses, and other high-occupancy vehicles in place of single occupant automobile travel. Examples include carpool lanes, preferential parking, and financial incentives.

Lawn Mower Exchange Program: Clean Air Fund Project that replaces gasoline powered lawnmowers with electric lawnmowers. VCAPCD partners with Lowes and other vendors for the exchange program.

Lower Emission School Bus Program: A program administered by APCD, using state funds, to replace and retrofit older school buses.

Mitigation: Actions related to a proposed project that reduce or eliminate adverse environmental impacts. Mitigation can be in the form of traditional offsets, transportation-based mitigation measures that are directly associated with the project under consideration, or mitigation fees to be used to secure off site mitigation.

Mobile Source: Sources of air pollution such as automobiles, motorcycles, trucks, buses, off-road vehicles, boats, and airplanes. (Contrast with stationary sources.)

NSR (New Source Review): A program used in development of permits for new or modified industrial facilities that are in a nonattainment area, and which emit nonattainment criteria air pollutants. The two major requirements of NSR are Best Available Control Technology and Emission Offsets.

Ozone: A reactive chemical gas consisting of three oxygen atoms. It is a product of the photochemical process involving reactive organic compounds and nitrogen oxides. Ozone exists in the upper atmosphere ozone layer as well as at the earth's surface. Ozone at the earth's surface causes numerous adverse health effects and is a criteria air pollutant. It is a major component of smog.

Portable Engine Registration Program (PERP): A state program which allows portable equipment to be registered throughout California. The program is administered by CARB and enforced by air districts.

Permit: Written permission and authorization from an air district that allows for the construction and/or operation of an emission generating facility or its equipment within certain specified limits and conditions.

PM (Particulate Matter): Any material, except uncombined water, that exists in the solid or liquid state in the atmosphere, such as soot, dust, smoke, and aerosols. The size of particulate matter can vary from coarse, wind blown dust particles to fine particulate combustion byproducts.

PM₁₀ (Particulate Matter less than 10 microns): A major air pollutant consisting of tiny solid or liquid particles of soot, dust, smoke, fumes, and aerosols. The size of the particles is 10 microns or less.

PM_{2.5} (Particulate Matter less than 2.5 microns): A major air pollutant consisting of tiny solid or liquid particles, generally soot and aerosols. The size of the particles (2.5 microns or smaller) allows them to easily enter the air sacs deep in the lungs where they may cause adverse health effects.

Ridesharing: A cooperative effort of two or more people to travel together. Examples are carpools and vanpools.

Rule 47: District Rule 47, Source Test, Emission Monitor, and Call-Back Fees.

Source: Something that produces air pollution emissions. Sources can be stationary or mobile, and anthropogenic or natural.

State Subvention Funds: State funds provided to air districts on a per capita basis, with minimum funding levels to rural air districts.

Title V: Title V of the federal Clean Air Act requires major stationary sources of air pollution and a limited group of non-major sources to obtain federal operating permits that assure compliance with all applicable federal air pollution control requirements.

United States Environmental Protection Agency (USEPA): The federal agency charged with setting policy and guidelines, and carrying out legal mandates for the protection of national interests in environmental resources.

Vapor Recovery Systems: Systems to recover vapors associated with the storage and transfer of petroleum products and reactive organic compound liquids.

Ventura County Air Quality Assessment Guidelines: An advisory document prepared by the District that provides lead agencies, consultants, and project applicants with a framework and uniform methods for preparing air quality impact assessments and the air quality section of environmental documents for projects that require discretionary entitlements.

105 Grant: Clean Air Act Section 105 Grant that provides continuing support for activities which include strategic planning and evaluation, compliance, developing state implementation plans, monitoring air and emissions, rulemaking, operating permits, and all other program related activities.

103 Grant: Clean Air Act Section 103 Grant that provides continued funding for implementing a nationwide fine particulate (PM_{2.5}) monitoring network.

AAC	Atmospheric Analysis & Consulting
ALAPCO	Association of Local Air Pollution Control Officials
APCD	Air Pollution Control District
APCO	Air Pollution Control Officer
AQ	Air Quality
AQMD	Air Quality Management District
AQMP	Air Quality Management Plan
ARB	Air Resources Board
ATCM	Air Toxic Control Measure
CAA	Clean Air Act
CAFR	Comprehensive Annual Financial Report
CAPCOA	California Air Pollution Control Officers Association
CARB	California Air Resources Board
CEQA	California Environmental Quality Act
CM	Carl Moyer
CO	Carbon Monoxide
COLA	Cost of Living Allowance
DAS	Data Acquisition System
DMS	Data Management System
DMV	Department of Motor Vehicles
EIR	Environmental Impact Report
EPA	Environmental Protection Agency (United States)
FICA	Federal Insurance Contribution Act
FTE	Full Time Equivalent
GSA	General Services Agency

ISF	Internal Service Fund
MACT	Maximum Achievable Control Technology
NACAA	National Association of Clean Air Agencies
NAMS	National Air Monitoring Stations
NIST	National Institute of Standards and Technology
NOV	Notice of Violation
NOx	Oxides of Nitrogen
OASDI	Old-Age and Survivors Insurance And Disability Insurance
PAMS	Photochemical Assessment Monitoring Station
PERP	Portable Engine Registration Program
PM	Particulate Matter
PM ₁₀	Particulate Matter less than 10 Microns in Diameter
PM _{2.5}	Particulate Matter less than 2.5 microns
ROC	Reactive Organic Compound
SEIU	Service Employees International Union
SLAMS	State and Local Air Monitoring Stations
STAPPA	State and Territorial Air Pollution Program Administrators
USEPA	United States Environmental Protection Agency
VC	Ventura County
VCAPCD	Ventura County Air Pollution Control District
VCFMS	Ventura County Financial Management System
VCMC	Ventura County Medical Center
VCTC	Ventura County Transportation Commission
VEA	Ventura Employees Association
VISTA	Ventura Intercity Service Transit Authority



Ventura County
Air Pollution
Control District

669 County Square Drive
Ventura, California 93003

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Michael Villegas
Air Pollution Control Officer

June 23, 2009

Air Pollution Control Board
800 South Victoria Avenue
Ventura, CA 93009

SUBJECT: PUBLIC HEARING ON ADOPTION OF FISCAL YEAR 2009-2010 FINAL BUDGET

RECOMMENDED ACTIONS:

1. Conduct the second of two required public hearings on the District's Proposed Fiscal Year 2009-2010 Final Budget pursuant to Health & Safety Code Section 40131.
2. Adopt the attached resolution approving the District's Fiscal Year 2009-2010 Final Budget.

STATEMENT OF MATTER FOR BOARD CONSIDERATION:

The District's Proposed Budget (FY 2009-10) was provided to your Board, made available to the public, and reviewed by your Board at the public hearing on June 9, 2009, pursuant to Health & Safety Code Section 40131 for the purpose of receiving public comment only. Through the attached resolution, District staff requests your Board to adopt the Proposed Budget as the District's Final Budget for fiscal year 2009-2010.

The Proposed Final Budget supports the District resources and programs needed to implement the federal and California Clean Air Acts for Ventura County, and it shows an overall net cost that can be absorbed or covered by expected revenues and/or the use of the Fund Balance. Therefore, it is recommended that your Board approve the Proposed Final Budget as the District's Fiscal Year 2009-2010 Final Budget by adopting the attached Budget Resolution.

The Auditor-Controller's Office and County Counsel have reviewed this letter and the attached resolution. If there are any questions, please call me at 805/645-1440.

A handwritten signature in black ink, appearing to read "Michael Villegas".

MICHAEL VILLEGAS
Air Pollution Control Officer

Fiscal Year 2009-2010 Proposed Budget – on file with the Clerk of the Board

Attachments: Final Budget Resolution
Fiscal Year 2009-2010 Proposed Budget

VENTURA COUNTY AIR POLLUTION CONTROL DISTRICT

**AN AIR POLLUTION CONTROL DISTRICT BOARD RESOLUTION ADOPTING
THE FINAL BUDGET FOR FISCAL YEAR 2009-2010**

WHEREAS, the Air Pollution Control Board shall adopt a final budget as set forth in Section 40131 of the Health & Safety Code; and

WHEREAS, on May 13, 2009, the Air Pollution Control Officer prepared the Air Pollution Control District's (District) proposed Fiscal Year 2009-2010 (FY 2009-10) budget, filed a copy of the budget with the Clerk of the Board, made copies of said documents available to the general public, and gave notice by mail to persons subject to District fees of the availability of said proposed budget; and

WHEREAS, the District's proposed FY 2009-10 budget is composed of an Operating Budget (Fund 7000) and the Pass-Through Grants Budget (Special Revenue Fund 7002); and

WHEREAS, on June 9, 2009, the Board held a properly noticed public hearing pursuant to Health & Safety Code Section 40131(a)(3)(A) at which time testimony from the general public and from the District's Air Pollution Control Officer was received with regard to the District's proposed FY 2009-10 budget; and

WHEREAS, on June 23, 2009, the Board properly noticed and held a public hearing on the District's Final Budget for FY 2009-10 pursuant to Health & Safety Code Section 40131(a)(3)(B); and

WHEREAS, said public hearing on the FY 2009-10 Final Budget has now been closed; and

WHEREAS, at their June 23, 2009, hearing on FY 2009-10 budget, the Board deliberated on and reviewed the District's proposed FY 2009-10 budget with regard to revisions of, deductions from, or increases or additions to the proposed budget with each such revision, addition or deletion having been provided to the Board in writing prior to the close of the public hearing; and

WHEREAS, the proposed FY 2009-10 Final Budget for the District is exempt from CEQA's environmental analysis requirements pursuant to Title 14, California Code of Regulations, Sections 15273 and 15378(b)(4).

NOW, THEREFORE, BE IT RESOLVED by the Ventura County Air Pollution Control District Board as follows:

1. That the proposed FY 2009-10 District budget as submitted on June 23, 2009, together with those revisions, deductions, increases, or additions as specified in the deliberations and motions of the Board thereon and as set forth in the budget detail information attached hereto and made a part hereof, are hereby adopted as the Fiscal Year 2009-2010 Final Budget for the Ventura County Air Pollution Control District.

2. That the Auditor-Controller, with the concurrence of the Air Pollution Control Officer, is authorized to make the following adjustments applicable to the operating fund, where the Fiscal Year 2008-2009 actual year-end closing figures for the District's operating fund may differ from the Fiscal Year 2008-2009 budget estimates if:

- A. The available financing exceeds the financing requirements for the District's fund, then the excess shall be applied as a provision for increase in the Designation for Fee Stabilization.
- B. The financing requirements for this fund exceed available financing, then the Contingency Appropriation shall be reduced. If available financing is still inadequate after use of the Contingency Appropriation, the Air Pollution Control Officer will make recommendations to the Board to utilize the Designation for Fee Stabilization or another appropriate Designation. If available financing is still inadequate after use of the Designation for Fee Stabilization, the Air Pollution Control Officer will make recommendations to the Board for reductions in specific appropriations.

3. That, as appropriate during the 2009-10 Fiscal Year, and upon receipt of proper documentation by the Auditor-Controller's Office, the Auditor-Controller is further authorized to establish appropriations by reducing the Designation for Litigation.

4. That the Auditor-Controller, with concurrence of the Air Pollution Control Officer, is authorized to make the appropriate entries to the Pass-Through Grants Budget (Special Revenue Fund 7002) for ongoing air pollution control incentive grant programs and capital projects that have not been re-budgeted. Where the administering agency submits a request, the prior year's unencumbered appropriations and corresponding revenues will be reestablished for the specific grant and capital projects.

5. That the Auditor-Controller is further authorized to make any necessary adjustments or transfers of principal and interest payments on bonds, leases, or lease purchase obligations as adopted in this budget to the CEO's budget unit, or the appropriate fund(s).

6. That the Air Pollution Control Officer is hereby delegated the authority to transfer appropriations between object levels within the District's Operating or Pass-Through Grant Budget units, as provided in Government Code Section 29125.

7. That a copy of the FY 2009-10 Final Budget for the District will remain on file with the Clerk of the Board.

8. That the Air Pollution Control Officer or his designee is directed to file a CEQA Notice of Exemption for this project in accordance with the terms and conditions of CEQA.

On motion by board member Steve Bennett, seconded by board member Mike Morgan the foregoing resolution was passed and adopted on June 23, 2009.



CHAIR, AIR POLLUTION CONTROL BOARD

ATTEST:

MARTY ROBINSON, CLERK OF THE BOARD OF SUPERVISORS OF VENTURA COUNTY and ex-officio Clerk of the Ventura County Air Pollution Control Board

By Camie Court
Deputy Clerk of the Board

