

LAWN & GARDEN EQUIPMENT EXCHANGE PROGRAM



Ventura County
Air Pollution
Control District

COMMERCIAL APPLICATION

The Ventura County Air Pollution Control District (VCAPCD) is offering vouchers to commercial entities to purchase new cordless, zero-emission electric Lawn and Garden Equipment (L&GE) to replace existing combustion L&GE to be scrapped.

Eligible Applicants

- Commercial Landscaping Businesses
- Non-residential property owners or operators
- Non-Profit Organizations
- Public Agencies
- Public Schools and School Districts

Table A	
Maximum Eligible Funding Amount per Piece of Equipment (Including any associated battery and chargers)	
Equipment Type	Amount
Chainsaws/Trimmers/ Edgers/ Brush cutters	\$700
Leaf blowers/ Vacuums	\$1,400
Walk Behind Lawn Mowers	\$1,500
Ride-on or Stand/Sit Mowers	\$15,000

How to Apply for a Voucher

1. Review the program terms
2. Visit a participating retailer to select new commercial-grade electric L&GE
3. Complete and sign application form
4. Submit application packet to the participating retailer or VCAPCD
5. Eligible participants of the L&GE Exchange Program will surrender their operable gasoline or diesel commercial grade L&GE to be exchanged

Application Packet to be Submitted Includes:

1. Completed application and signed application statement
2. Photos of existing combustion equipment and engine plate (if available) or other identifying marks, minimum two photos per equipment
3. Business License (if applicable) and/or IRS Form W-9 for Business or Organization

Program Terms

1. **Eligible Participants:** The program is available to commercial landscaping businesses, nonprofit organizations, public agencies, schools/universities, and commercial businesses (non-landscaping). All organizations must use the new electric equipment in California for a minimum of 36 months with at least 50% of operation occurring in Ventura County. Public agencies, schools/universities, and commercial businesses (non-landscaping) must be located within Ventura County and provide in-house landscape maintenance for their grounds. Commercial landscaping businesses and non-profits may be located outside of Ventura County but must provide proof of at least 50% of yearly revenue comes from within Ventura County and the business must be physically located in California.
2. **Eligible Equipment:** The participant must currently own and operate gasoline or diesel landscaping equipment and be willing to trade in the equipment for new and cordless commercial-grade electric landscaping equipment. The new replacement L&GE must serve the same function and perform the same work as the trade in gasoline/diesel powered L&GE. Up to four batteries (up to six for ride-on mowers) and a charging device may be funded as part of the zero-emission L&GE purchase. The purchase of batteries and/or a charging device without L&GE equipment is not eligible for reimbursement under the L&GE Exchange Program. L&GE must be purchased from participating retailers. Please verify with the participating retailer that only new, never used commercial-grade electric L&GE is purchased.
 - a. A minimum of two photographs of each piece of existing equipment designated for trade-in must be submitted with the voucher application.
3. **Voucher:** Vouchers will be issued by VCAPCD after determining an application is complete and the applicant meets eligibility requirements, at VCAPCD sole discretion. Total voucher amount may not exceed \$50,000 per participant. Batteries and chargers purchased for each piece of equipment count toward the maximum funding amount per equipment listed in Table A, above. The total purchase cost of the new equipment includes only the new zero-emission unit, charging device, four batteries, taxes, and fees. The voucher documentation will include the Certificate of Destruction form which must be submitted when redeeming the voucher.
 - a. The voucher must be redeemed within 30 days from the date of issuance. If the applicant provides good cause, the voucher expiration date may be extended up to 30 days, at the discretion of VCAPCD. The applicant may not purchase the new equipment unit they have received a voucher issued by VCAPCD. **Equipment that has been purchased prior to voucher issuance is not eligible for reimbursement.**
4. **Surrender of Gasoline/Diesel Equipment:** Upon purchase of the new replacement L&GE, the existing like-for-like piece of gasoline or diesel-fueled landscaping equipment for each piece of electric landscaping equipment purchased through the program must be surrendered to the participating retailer. **The gas or diesel equipment surrendered must be in operable condition.** The participant must surrender their old gas/diesel powered equipment to the participating retailer along with their signed voucher and Certificate of Destruction form. The participating retailer will complete the voucher packet, including the Certificate of Destruction form and submit proof of destruction of the existing equipment to the VCAPCD on behalf of the participant.
5. After voucher issuance, the voucher must be submitted to a participating retailer at the time of purchase of the electric L&GE. The participant must submit the following documents to the retailer at the time of purchase and surrender of the existing L&GE:
 - a) Signed voucher.
 - b) Copy of receipts of purchased equipment
 - c) Certificate of Destruction form
 - d) The participating retailer will submit the voucher to VCAPCD for reimbursement.

Applicant Information

Organization Name:			
Type of Organization:			
<input type="checkbox"/> Commercial Landscaping Business		<input type="checkbox"/> Public Agency	<input type="checkbox"/> Public School or School District
<input type="checkbox"/> Non-residential property owner or operator		<input type="checkbox"/> Non-Profit Organization	
Contact Name:		Business License Number (if applicable)	
Phone Number:		Email address:	
Mailing Address:	City:	State:	Zip:
Business Address (If different from mailing address):	City:	State:	Zip:
Percent of total operation in California for the equipment:			
Percent of total operation in Ventura County for the equipment:			
Number of employees (If applicable)			
Have you applied for or been awarded other grants for any equipment listed in this application?			
<input type="checkbox"/> Yes, complete section below		<input type="checkbox"/> No, skip the remaining items in this table	
Agency applied to:			
Date of Application:		Funding Amount:	
Engines included in this request (list engine serial numbers):			
Status of application:			
<input type="checkbox"/> Cancelled	<input type="checkbox"/> Pending	<input type="checkbox"/> Funded	<input type="checkbox"/> Other, explain:

Old Equipment Photo Submission Instructions

This section is provided for your convenience - You may submit photos without using this section

1. **Side Overview of Equipment**



Provide a minimum of one overview photo **per piece of equipment**

2. **Equipment Serial Tag**



Provide a minimum of one identifying mark photo **per piece of equipment**

New L&GE Purchase List

Please fill out the table below with the electric equipment, batteries, and chargers you request to purchase and the gasoline/diesel equipment that will be traded in. Please use a new row for each traded equipment. For Equipment Type please specify chainsaw, trimmer, edger, brush cutter, leaf blower, leaf vacuum, walk-behind lawn mower, or ride-on mower. Do not include costs such as taxes, fees, accessories, and delivery charges in the price.

New L&GE		New Battery	New Charger	Trade in Equipment
Equipment Type:		Manufacturer:	Manufacturer:	Manufacturer:
Manufacturer:		Model:	Model:	Model:
Model:	Year:	Price:	Price:	Year:
Price:		# of Pieces:		Equipment S. N.:
Equipment Type:		Manufacturer:	Manufacturer:	Manufacturer:
Manufacturer:		Model:	Model:	Model:
Model:	Year:	Price:	Price:	Year:
Price:		# of Pieces:		Equipment S. N.:
Equipment Type:		Manufacturer:	Manufacturer:	Manufacturer:
Manufacturer:		Model:	Model:	Model:
Model:	Year:	Price:	Price:	Year:
Price:		# of Pieces:		Equipment S. N.:
Equipment Type:		Manufacturer:	Manufacturer:	Manufacturer:
Manufacturer:		Model:	Model:	Model:
Model:	Year:	Price:	Price:	Year:
Price:		# of Pieces:		Equipment S. N.:
Equipment Type:		Manufacturer:	Manufacturer:	Manufacturer:
Manufacturer:		Model:	Model:	Model:
Model:	Year:	Price:	Price:	Year:
Price:		# of Pieces:		Equipment S. N.:

Application Statement

Please initial each item to signify that you understand and agree with each statement.

Initials:

- I understand my existing L&GE must be operational to be eligible for the L&GE Exchange Program from VCAPCD.
- The commercial entity on this application currently is physically located in California.
- Applicant currently owns and has operated the existing combustion L&GE in California for two years prior to applying
- From the date of purchase the participant agrees to maintain and operate the new LG&E in California for a minimum of 36 months with at least 50% of operations occurring in Ventura County.
- I have disclosed all additional co-funding sources and discounts that will be applied to my purchase.
- I have not purchased replacement L&GE that I am seeking funding for prior to applying to this program.
- The information provided in the application is true and correct and meets the minimum requirements of the L&GE replacement program.
- I understand that an incomplete or illegible application may be immediately rejected, and I will be notified.
- I understand as an applicant that incentive programs have limited funds and shall terminate upon depletion of program funding.
- I acknowledge that VCAPCD is not a distributor or retailer of L&GE and any warranty claims must be directed to the manufacturer. VCAPCD does not warrant or endorse any electric L&GE or assume any liability for its operation or use. In the event of a product recall, the manufacturer will be solely responsible for notifying purchasers and repairing, servicing, or replacing any parts recalled.
- I understand that this is a like-for-like replacement program and that the L&GE to be replaced under this program must be destroyed by the participating retailer or scrapped at a licensed salvage yard prior to reimbursement. Once in the possession of the dismantler/scrapper, I understand I may NOT retrieve the trade in L&GE listed on this form, and that I relinquish all rights, ownership and interest in the gasoline or diesel-powered L&GE listed on this form as a condition of being entitled to purchase a discounted commercial grade electric L&GE.

Applicant Signature

Date

Applicant Name

Title

Partnering Retailer/ Representative