
EQUIPMENT SUMMARY INSTRUCTIONS

These instructions apply to equipment or processes for which there are no specific Ventura County Air Pollution Control District (VCAPCD) forms.

In addition to equipment and process specific forms, the application cover letter should include a detailed description of equipment and processes for which there are no specific forms. You should completely describe your facility, the equipment that you are applying for, and how the equipment and processes are involved in the operation of the facility.

The following information should be provided for all equipment and processes at the facility that may emit air pollutants:

- Number of pieces of identical equipment or number of identical processes
- The size or capacity of each piece of equipment or process in appropriate units (e.g., gallons, pounds per hour)
- The common name of the equipment or process (e.g., widget machine, sprocket assemble operations)
- The manufacturer and model number of the equipment
- A list of materials (reactants, products, solvents, catalysts, fuels, etc.) used in and produced by the equipment or process along with maximum hourly and expected annual process rates. Include MSDSs or manufacturer's information for each.

The information supplied should be adequate for VCAPCD to determine the quantity and quality of air emissions from the equipment and processes, and applicability of and compliance with all applicable rules.

If the application is to modify existing, permitted equipment, processes, or permit conditions, the application should contain sufficient information for VCAPCD to determine the nature of the proposed modification and its impact on air emissions and compliance with applicable rules and permit conditions.

Note that an application may include a combination of both equipment specific VCAPCD forms and information concerning equipment for which there are no forms.